

Rat River Minor Hockey Managers

The manager is required to look after a number of the duties that are required to run a minor hockey team and allow the coaches to focus their attention on our kids. **Remember you are working for the coaches and they will be responsible for making the final decisions. Of course it is up to the coaches on how much they want their manager to do.** Although these are the managers duties remember you have other families that can help use them!

Suggested Manager Duties

- Pay refs
 - o Manager will get a cheque covering the ref fees and travel if required at the beginning of the year. ½ before Christmas ½ after.
- Look after Game Sheets (home games).
 - o Help with line-up & give to opposing team.
 - o Provide notebook for the timekeepers.
 - *In the event of major penalties or misconducts the refs may take the white game sheet in this event the sheet that is given to our manager will be taken and given to our statistician.*
- 50/50's.
 - o You are responsible for supplying your own 50/50 tickets.
 - o Look after 50/50 money for the team.
- Liaise between coaches & parents.
 - o Provide game and practice schedules.
 - o Communicate changes in the schedules.
- Represent team at board meetings when requested.
- Look after sweaters. You may want to have another parent look after the sweaters
- Look after the team pucks. You are given 40 pucks for your practices and game warm up for both teams.
- Line up or reschedule/cancel games & practices.
 - o Confirm with opposition team manager or coach.
 - o Inform arena manager(stpierrearena@gmail.com or info@saintmaloarena.com)
 - o Confirm with Ice Convener and Ref in Chief

- Inform Novice / Atom / PeeWee / Bantam / Midget League Statistician
 - Shannon & Bob Normandeau (Ste. Anne)
 - Hm # 204-808-8764
 - Email shannon_normandeau@hotmail.com
 - Fax # 1-866-526-8444

- Inform Rat River Minor Hockey President

- Have parents sign the Parent's Code of Conduct.

- Help organize tournament (optional):
 - Complete Tournament Sanction Form & send to zone registrar or give to Jacques

- Enter teams in tournaments with approval of coaches and parents.

- Provide coaches & parents with practice & game schedules.

- **REMEMBER in the case of Affiliating Players (APs):**
 - This has to be a mutual agreement between all the coaches and the parents.
 - Affiliated Players will be allowed to fill out a rosters to a maximum of (as per Eastman Constitution):
 - Novice & Atom – 12
 - Pee Wee – 13
 - Bantam – 15
 - Midget – 19
 - **NOTE: The only exception to this would be goalies. Then a team could AP above their set limit by one, providing he is the only AP.**